Appendix 2: Terms & Conditions

By applying to the College to hold a temporary event you, the organiser, agrees to the following terms:

- Acceptance of full responsibility for the sale of goods and the arrangement, condition of the equipment and space.
- You agree to adhere to the College policies and guidance in regards to Health & Safety and Fire Regulations.
- Any issues with the event location or equipment provided by the College must be reported immediately.
- The College reserves the right to refuse or cancel an application at any time with no prior notification. The College will not be liable for any direct or consequential losses a refusal or cancellation may cause to you or any third party.
- Hazardous or dangerous items are not permitted on the premises.
- Events can only take place during building opening hours.
- The College premises may not be used for any purpose other than that specified.
- You will be responsible for removing any waste after the event and discarding it correctly.
- You will only display posters on designated notice boards and will remove them after the event.

The College will not be liable for any items that are lost or stolen.